



SSBU Performance Appraisal Record

Employee Name Donald David Crayton	Social Security Number 222-69-0029	Classification/Band/Tier
Department Number NAD020400	Service Record/Net Credited Service Date 03-31-94	YTE/YPE/YIL (If Applicable)
Appraisal Period From: 03-31-94 To: 01-30-95	Date Assigned To Supervisor 03-31-94	Date Generated 10/7/0

Coach's Comments Summary of employee's key achievements, strengths, suggested improvements, AA, etc.
Delete this text then add comments as desired. When comments exceed the space allotted here, they will automatically continue on as many Coach's Comments (continued) pages as required. If all the comments fit here, you will need to delete (or not print) the Coach's Comments (continued) page that follows (page 2).

Improvement Program is necessary for continued employment: Yes No If yes, see attached Improvement Program.

Coach's Signature	Print Name Pam Schmidt	Date
Approving Manager's Signature	Print Name Peter Bowman	Date

Employee Comments Optional - if employee wishes to comment on Performance Appraisal Record
Delete this text then add comments as desired. When comments exceed the space allotted here, they will automatically be continued on as many Employee's Comments (continued) pages as required. If all the comments fit here, you will need to delete (or not print) the Employee's Comments (continued) page that follows (page 3).

I have had the opportunity to review this document and discuss its contents with my coach. My signature acknowledges that I have been given performance feedback, but does not necessarily indicate my agreement with that feedback.



Employee's Signature	Date
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Coach's Comments (Continued)


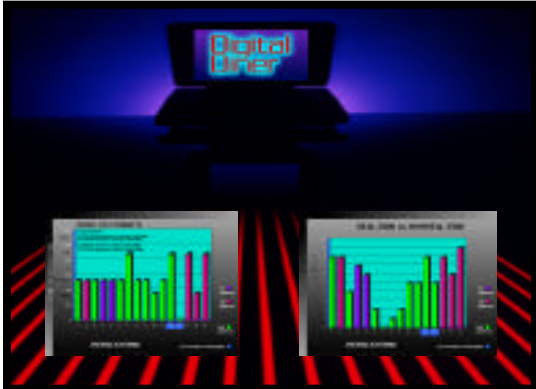



Employee's Comments (Continued)

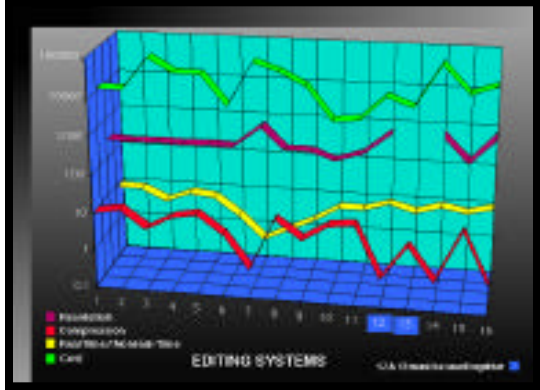
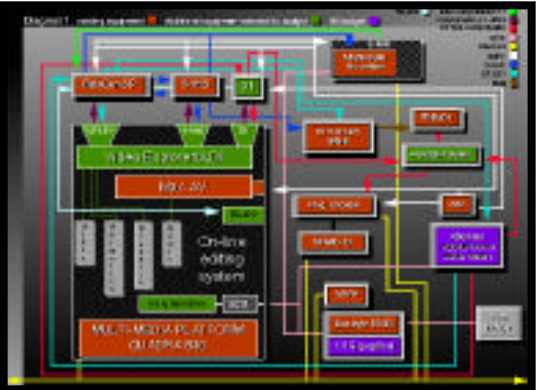


Responsibilities/Objectives/Expectations (1)	Results/Achivements (2)	Rating (1)
<ul style="list-style-type: none"> • Accentuate process. • <i>Objective:</i> Research platforms for use of authoring programs. • <i>Activity:</i> Create an interactive application on the Macintosh for an easy user interface. • <i>Activity:</i> Create all graphics on the Macintosh platform. • Phase 0.2 • <i>Activity:</i> Post Production • Phase 2.0 • <i>Activity:</i> Participation in defining Remoter control-(DVHT). 	<ul style="list-style-type: none"> • Developed a MacroMedia Director interactive application, using lingo authoring language.  <ul style="list-style-type: none"> • Phase 0.2 - consulted and created graphics and reviewed interface design requirements for Cablevision. • Co-produced Post Production at Skyview , Chicago & coordinated Post Production at Crosspoint, Denver. • Phase 2.0 - consulted and created graphics and reviewed interface design requirements for Cablevision.  <ul style="list-style-type: none"> • Phase 2.0 remote/DVHT. • Defined buttons/functions labels with Human Factors expert and Applications Architect. • Developed interactive content and formulated ideas for enhanced levels of Albacore prototypes. 	

To Be Completed By: (1) Supervisor (2) Jointly-Supervisor & Employee

Responsibilities/Objectives/Expectations (1)	Results/Achivements (2)	Rating (1)
<ul style="list-style-type: none"> • Maximum Video - EPPV/VOD movie application. • Digital Diner - EPPV/VOD movie application. • Royal Caribbean - EPPV/VOD movie application. • Production-Shot video. 	<ul style="list-style-type: none"> • Maximum Vide - Designed intro.  <ul style="list-style-type: none"> • Digital Diner - Created intro for AT&T Business Plan.  <ul style="list-style-type: none"> • Royal Caribbean - researched company profile and information to be displayed on the prototype. • Developed graphics for Royal Caribbean Cruises Ltd. and shot video for the demo. 	

To Be Completed By: (1) Supervisor (2) Jointly-Supervisor & Employee

Responsibilities/Objectives/Expectations (1)	Results/Achievements (2)	Rating (1)
<ul style="list-style-type: none"> • Enhance product development for EPPV/VOD movie application. • <i>Objective:</i> Develop interactive product/content. • <i>Activity:</i> Support interactive video work through research. • <i>Activity:</i> Subscribe to magazine and journals to keep informed of issues and new products in interactive multi-media world. • <i>Activity:</i> Keep current on software. Ability to use and update software at own facility. 	<ul style="list-style-type: none"> • Defined platform and software requirement to implement media creation for Albacore for deliverable to Merimack Valley, IDS and Cablevision. • Attended the Seigraph conference in Orlando, FL to research hardware and software issues. • Created PowerPoint presentation for AUTHORING ENVIRONMENT WORKSTATIONS GROUP. Issues to be addressed: Upgrading the existing non-linear editing suite • Video I/O formats • Compression Formats • Cost  <ul style="list-style-type: none"> • Key Participant in designing Media Lab and equipment purchases. 	

To Be Completed By: (1) Supervisor (2) Jointly-Supervisor & Employee

Responsibilities/Objectives/Expectations (1)	Results/Achivements (2)	Rating (1)
<ul style="list-style-type: none"> • Management Activity. • <i>Activity:</i> AUTHORIZING ENVIRONMENT WORKSTATIONS GROUP • <i>Activity:</i> Organized and created video classes • Personal Development. 	<ul style="list-style-type: none"> • Interviewed perspective contractors. • Participated with team in determining prospective new team members. • Assisted in selection. • Development of Video classes. (In progress.) • Instructed other team members on computer applications. • Development of Video Production Phases and Process. (In progress.) • Consulted on standard for storyboard development. • In progress-needs research. • Expertise in the following software packages: Adobe Photoshop, Adobe Premiere, Cosa After Effects, Microsoft Powerpoint, Infini-D, Macromedia Director. • Flexible • Highly motivated • Trouble shooter • Willing to dedicate as much time needed to complete project deadlines. 	

To Be Completed By: (1) Supervisor (2) Jointly-Supervisor & Employee

Responsibilities/Objectives/Expectations (1)	Results/Achivements (2)	Rating (1)

To Be Completed By: (1) Supervisor (2) Jointly-Supervisor & Employee

Development Action Plan (2)



To Be Completed By: (1) Supervisor (2) Jointly-Supervisor & Employee

Overview of Design Flows

10/9/00

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